

## RAMSDEN PARISH COUNCIL

### Draft Minutes of the meeting held on Wednesday 18<sup>th</sup> February at 8.00pm in Ramsden Memorial Hall

**Members Present:** Mrs Holly Deans (HD), Mrs Sally Miller(SM), Mr Tony Shuker(TS), Mrs Sarah Wiggins (SW)

**Others Present:** The Lord Rotherwick, 1 parishioner and the Clerk

Item	Subject	Action
112.	<b>Apologies</b> Mr Clive Cowen (in hospital)	
113.	<b>Public participation session</b> The Lord Rotherwick updated the PC on activities at Cornbury Park (CP): forestry work to reduce road accidents caused by straying deer, flood damage repairs, problems with thefts from building sites, and checking the viability of renewable energy sources with the possibility of using wind power to supply 2,500 houses in the area. CP was keen to maintain good relations locally. No further developments were planned in the near future. HD thanked the Lord Rotherwick (LR) for attending. (LR left the meeting) Mr Ian Winter (IW) discussed the Playing Field (PF) Safety Inspection Report with the PC. Wood preservative treatment would be done and extra wood chippings added where recommended. The PC thanked IW for his regular checks and maintenance work. Other work on the PF needed to be progressed and a request was made that the PF Committee should meet soon. (IW left the meeting)	Clerk
114.	<b>Declaration of interests with regard to items on the agenda</b> No interests were declared.	
115.	<b>Approval of minutes of the Council Meeting held on Wed 21<sup>st</sup> January 2009</b> The minutes were approved and signed as a true record of the meeting.	
116.	<b>Matters of report arising, not elsewhere on the agenda</b> Emergency Plan It was agreed not to pursue this as local residents care for one other well in a crisis.	
117.	<b>Report from Councillor Simon Hoare</b> None received.	
118.	<b>Flooding Update</b> The spreadsheet drawn up from the action points identified at the meeting on 29th October to monitor progress was discussed. An email had been received from Mr P Saugman stating that drier weather was needed before work could be carried out so he was waiting until March / April. No responses had been received from WODC or Oxfordshire Highways. Reminders would be sent. Flooding information had been put in the February Newsletter.	Clerk
119.	<b>Planning</b> a) Applications had been received from West Oxfordshire District Council 09/0147/P/FP Erection of detached garage and stables with office/work space and storage in roof space above Cherry Tree Cottage High Street, Ramsden Applicant: Mr B Mannix No objection, but condition requested - no change of use to separate residence.	Clerk
	Information on the planning portal and the regulations that came into force in October 2008 were given to Cllrs.	
	b) No decisions had been received from West Oxfordshire District Council	
	c) Affordable Housing	
	i. Cottesway had confirmed that a couple of households were currently being considered for buying a property on a “part-buy/part-rent” basis. A letter would be sent thanking Cottesway and reminding them of the importance of keeping the part-buy/part-rent option available in the future too. An update from Leadbitters was read.	Clerk
	ii. Dog waste bin for Jordans Close area There was a lot of dog poo in the verges round the Jordan’s Close and new development area. The suitability of the current site of the dog bin would be checked. Dog fouling was a problem in other parts of the village too. A note would be put in the Newsletter to remind villagers that	

dog fouling is a fineable offence.	<b>Clerk</b>
d) Heath House Nursery Appeal Hearing HD had attended the hearing on 10 <sup>th</sup> February and spoken on behalf of the PC. The inspector's decision was awaited.	
<b>120. Committees</b>	
Minutes were received from the Memorial Hall Committee.	
a) Playing Field Equipment Safety Inspection Report (see under Public Participation Session)	
b) Tennis Court Committee (TCC) Grant Application from WODC The TCC intend to apply for a Sports and Recreation Grant from WODC for repainting the tennis court in May. The Clerk was asked to check that the PFC had been made aware of this.	<b>Clerk</b>
c) Memorial Hall upstairs meeting room development Bill Miller hoped to be authorized as an 'agent of the PC' for the development of the Upstairs Meeting Room and to bring a formal request to the PC by the next meeting. The Clerk was asked to help expedite this.	<b>Clerk</b>
<b>121. Financial matters</b>	
a) Financial summary The financial summary and bank reconciliation was presented and discussed, and the bank statement was checked by TS.	
b) Grass cutting in 2009 Kev Grant & Son had been appointed for the 2009 season. WODC had requested information about grass cutting in the parish. HD offered to look into it and the PC agreed to review it at the March meeting.	<b>HD</b>
c) Review of the Effectiveness of the Internal Audit TS presented the review and it was accepted by the PC.	
d) Accounts for Payment It was resolved to pay the following accounts: KopyRite (Dec, Feb Newsletters) £80; Mr Nick Wiggins (Webhosting) £12.50; Clerk (Salary & expenses Feb) £280.62	
<b>122. Information Available from Ramsden PC and restatement of Policy on Grants</b>	
The register of grants, list of current contracts, members' expenses record and the register of gifts and hospitality were checked and approved. The policy on grants and the delegated authority in respect of officers were confirmed. The policy and procedures for handling requests for information, the policy on procurement of supplies and services, the complaints procedures, the records management policies and the data protection policies were considered and approved. Draft information about the services offered by the PC was approved subject to the addition of a few details.	<b>Clerk</b>
<b>123. Highways and Footpaths</b>	
a) Speeding The Speed Watch signs had been moved.	
b) Re-filling salt bin The Clerk was asked to arrange for WODC to refill the salt bin in the church yard.	<b>Clerk</b>
c) Road names The name <i>Akeman Rise</i> had been requested for the new AH development. WODC had requested the PC to suggest some potential road names to hold on file. As no further development requiring new roads was expected in Ramsden the PC declined.	<b>Clerk</b>
d) Part-night street lighting Part-night operation of street lights with a switch off period between midnight and 5.30 am was proposed by OH as a green initiative. The PC agreed to give permission and to encourage more energy efficient lighting if any were required in the future.	<b>Clerk</b>
<b>124. Correspondence - None</b>	
<b>125. Any Other Business</b>	
The awarding of the Flower Cup at the Ramsden Fete would be discussed at the next Fete meeting. Consideration of a subscription to the CPRE would be placed on the next agenda. The meeting closed at 9.28pm.	<b>SW Clerk</b>
<b>Dates of Next Meetings:</b> Wednesdays 18 <sup>th</sup> March and 15 <sup>th</sup> April in Ramsden Memorial Hall, 8pm. Wed 20 <sup>th</sup> May Annual Council Meeting at 7pm and Annual Parish Meeting at 8pm	<b>All</b>